

DELETE A PRINT JOB UPON ERROR

Should the device error mid way through a print job it is advisable to cancel the job to ensure the prints are not released when the error is rectified.

1 Ensure you are logged in.

2 Select the Status Monitor/Cancel button.

3 Select the Copy/Print button at the top of the screen.

4 Select the job from the printer job queue status you wish to cancel.

5 Select Cancel and press Yes to confirm deletion.

6 Log out.

